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October 11, 2022

***Unclassified Position Announcement
Open Competitive***

DEPUTY ATTORNEY GENERAL

**OFFICE OF THE SOLICITOR GENERAL
COMPLEX LITIGATION DIVISION**

POSITION TITLE: Deputy Attorney General

GROSS SALARY: The salary range is:

Deputy Attorney General

\$ 81,452.88 - \$108,753.00 – Employee/Employer Paid
\$ 70,908.48 - \$ 94,671.00 – Employer Paid

DUTY STATION: Las Vegas. Occasional travel, including out-of-state, may be required.

POSITION STATUS: Exempt (FLSA); unclassified position entitled to standard state benefits; serves at the will of the Attorney General. Employment is contingent upon successfully passing a complete background check.

This position(s) will remain open until the recruitment satisfies the needs of the Office.

POSITION SUMMARY: These unclassified positions report to the Solicitor General and the Head of Complex Litigation. The Complex Litigation Division handles some of the State's most high profile and sensitive litigation matters. Attorneys in the Division are well-versed in all aspects of trial practice, including case valuation, motion practice, pre-trial discovery, evidentiary hearings, trials, and post-trial motions and hearings. The work of the Division is intellectually challenging, fast-paced, and central to the Attorney General's priorities for the office.

The Division seeks highly motivated, intelligent, and reliable attorneys for these important positions.

QUALIFICATIONS

MINIMUM EDUCATION AND BACKGROUND: Graduation from an accredited four- year college or university and graduation from an accredited law school. Litigation experience commensurate with the position applied for.

PREFERRED EXPERIENCE:

Senior Deputy Attorney General: The successful applicant for this position will have at least four years of litigation experience, ideally including trial work and/or high-stakes litigation. The applicant will also have superior writing and oral advocacy skills. The applicant must have a desire to perfect his or her litigation expertise through work with the Head of Complex Litigation, the Solicitor General, and through internal and external training. This attorney will handle cases independently and oversee the work of others.

Deputy Attorney General: The successful applicant for this position must have litigation experience, good writing skills, and a demonstrated desire and ability to improve these skills through work in the Division. This attorney's primary duties include drafting legal briefs, legal research, and presenting argument in state and federal trial courts.

SKILLS REQUIRED: Applicants must possess skill in written and verbal communication and knowledge of state and federal court rules. Required skills also include planning, prioritizing and executing timelines without the need for supervision. Applicants must be highly professional, well-organized, and self-motivated.

PHYSICAL DEMANDS: This position requires mobility to work in a typical office setting and to use standard office equipment and to travel to offices and courts in various parts of the State. It also requires vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. The applicant must be able to speak in a clear and understandable manner, and to hear and respond to questions posed. Reasonable accommodation may be made for some of these physical demands for otherwise qualified individuals who require and request such accommodation.

Applicants must possess a valid Nevada driver's license at the time of appointment and for continuing employment and must be admitted to and in good standing with the State Bar of Nevada.

This position announcement lists the major duties and requirements of the job and is not all-inclusive. The successful applicant will be expected to perform additional job-related duties and may be required to have or develop additional specific job-related knowledge and skills.

Interested applicants must submit their cover letter, resume, writing sample, and a list of three professional references to:

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The Attorney General's Office is an equal opportunity employer.